

MEETING MINUTES

THE STUDENT ASSOCIATION BOARD OF DIRECTORS MEETING

BOARDROOM, CAMPUS CLUBS OFFICE, MAIN CAMPUS

JANUARY 29, 2014

6:00PM – 9:00PM

PRESENT:

Baker Baha, Vice Chair
Amar Bains
Siddhant Dave
Cherlene Cheung
Marco Del Giudice
Melissa Farhat
Jasleen Hora
Abdullah Khan
Savanah Watters

Mikki Decker, appointed

Peter Chinweuba, President
Ashley Bennett, VP College Affairs
Jeremy Baarbe, VP University Affairs
Priyanka Bahl, AVP University Affairs

Dina Skvirsky, Executive Director
Dino Erodoutou, Director of Operations

MINUTE TAKER:

Dan MacInally, Facilities Manager

OPENING:

Baker Baha, Vice Chair called the meeting to order at 6:07pm and reported that quorum was met with 9 voting members in attendance.

AGENDA ITEM	DISCUSSION	ACTION ITEM/FOLLOW UP
ADDITIONS OR AMENDMENTS TO THE AGENDA	There were no amendments to the agenda.	
APPROVAL OF THE AGENDA	Moved by Abdullah Khan; seconded by Cherlene Cheung; That The Student Association at Durham College and UOIT Board of Directors approve the agenda. Motion Carried	
DECLARATION OF CONFLICT OF INTEREST	No conflict of interest was declared.	



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APPOINTMENT OF DIRECTOR	<p><u>Appointment of Durham College Director</u> Cherlene Cheung nominated Mikki Decker; Mikki accepted the nomination and provided the Board with a brief overview of why she would be a good fit for the Board.</p> <p>Mikki Decker appointed Ashley Bennett to count the ballots.</p> <p>Abdullah Khan questioned if the Board members were allowed to review the votes. Vice Chair stated that the vote is a secret ballot and not all members could view the ballots.</p> <p><u>Destroy Ballots</u> Moved by Cherlene Cheung; seconded by Melissa Farhat;</p> <p>That The Student Association at Durham College and UOIT Board of Directors approve the voting ballots be destroyed.</p> <p style="text-align: right;">Motion Carried</p>	
APPROVAL CONSENT AGENDA	<p><u>Consent Agenda</u> Moved by Cherlene Cheung; seconded by Amar Bains;</p> <p>That The Student Association at Durham College and UOIT Board of Directors approves the Consent Agenda.</p> <p>The Consent Agenda included approval of December 3, 2013 meeting minutes and the following observers: Chronicle staff Brad Andrews, Giorgio Berbatotis Matthew Jordan, and Shane MacDonald; SA members Kyle Keller, Carly Valcheff, Shaunna Frawley,.</p> <p style="text-align: right;">Motion Carried</p>	
INFORMATION BOD OFFICE HOURS	<p><u>Board of Directors Office Hours</u> Vice Chair reported that the tentative schedule for Director office hours is in Dropbox. Vice Chair requested Directors to notify the Board Secretary of any revisions to the schedule by Friday, January 31. Office hours will begin next week.</p>	
INFORMATION BOARD MEETING SCHEDULE	<p><u>Meeting Schedule</u> Vice Chair discussed the meeting schedule with the Board and the best day for the Board to meet. The Board agreed on a rotating schedule between Wednesday and Thursday each month to meet.</p>	
INFORMATION AVP DOWNTOWN	<p><u>AVP Downtown</u> Priyanka Bahl, newly appointed AVP University Affairs for downtown introduced herself to the Board of Directors.</p> <p>VP University Affairs, Jeremy Baarbe, reported he is</p>	



	looking forward to working with Priyanka and reported she has already composed a survey of downtown students asking what their needs are.	
INFORMATION SOCIAL JUSTICE WEEK	<p>Social Justice Week VP University Affairs, Jeremy Baarbe, reported the Social Justice Week Planning Committee has spent several hours planning Social Justice Week. VP University Affairs went over the events planned for the week of February 3rd to 7th. All events are free to attend. VP University Affairs updated on Drop Tuition UOIT Campaign; in conjunction with the Funeral for Death of Affordable Tuition the SA will be holding a rally, Education is a Right at 12:00 on February 7th in Polonsky Commons. VP University Affairs encourages students to attend and bring noise makers and plak cards. There will be keynote speakers.</p>	
REPORTING EXECUTIVE ENDS REPORT	<p>Vice Chair reported that each Executive will have 10 minutes to present their ends report. Vice Chair noted that the President did not submit his Ends Report to the Board by the deadline. Executive Reports are due 72 hours prior to the meeting.</p> <p>President Ends Report President, Peter Chinweuba, presented his report. VP of University Affairs requested a copy of the Presidents Ends Report.</p> <p>Vice Chair noted that the President had not submitted his Ends Report to the Board by the required deadline.</p> <p>VP University Affairs noted that the Presidents Ends Report should update on events from December not January or future events.</p> <p>President received a warning from the Vice Chair for raising his voice. President received a second warning and requested to stop playing games. President received a third warning and security was requested to remove the President from the Board meeting for inappropriate behavior.</p> <p>VP College Affairs Ends Report VP College Affairs, Ashley Bennett, provided the Board with an overview of her Ends Report.</p> <p>VP University Affairs Ends Report VP of University Affairs reported he took office on January 6 and his Ends Report will reflect his work in January; he does not have December activities to report on. He has attended disciplinary meetings with students and attended a UPASS meeting since</p>	



	taking office.	
REPORTING FEE ISSUE UPDATE	Fee Issue Update Executive Director provided the Board with an update on the Fee issue.	
APPROVAL APPOINTMENT OF DURHAM COLLEGE DIRECTOR	<u>Appointment of Durham College Director</u> Moved by Cherlene Cheung; seconded by Ashley Bennett; That The Student Association at Durham College and UOIT Board of Directors elect and ratify Mikki Decker to fill the vacant Durham College Board of Director position. The appointed member shall have full rights and responsibilities as a Director on the Board with the term ending April 30, 2014. Motion Carried	
APPROVAL DOWNTOWN OUTREACH EXPANSION	<u>Downtown Outreach Expansion</u> Moved by Cherlene Cheung; seconded by Jeremy Baarbe; That The Student Association at Durham College and UOIT Board of Directors instruct the SA Executives, Senior Management, and Outreach Services to explore the possibility of expanding downtown Outreach and bring back recommendations for the March Board meeting to ensure the permanency, upkeep, and proper expansion location of Outreach office space at the downtown location, 61 Charles Street (DTA). Moved by Savannah Watters; seconded by Mikki Decker; That the motion be amended to include exploring the possibility of expanding Outreach Services at Whitby Campus. Motion Carried Moved by Cherlene Cheung; seconded Jasleen Hora That the Board of Directors approves Director of Operations, Dino Erodoutou speaking privileges. Motion Carried Director of Operations reported he is working with the Outreach Manager on space at Whitby for Outreach Services. They are exploring the possibility of using one of the three offices the Student Association has in the lounge area at Whitby and using the lounge for events. They have also explored expanding space at 61 Charles Street and possibly using the boardroom near the current Outreach office, but it comes down to money. Director of Operations will be setting up a meeting with VP of University Affairs, AVP University Affairs	



	<p>and Outreach Manager to discuss how to move forward on expanding the space downtown.</p> <p>Vote on amended motion.</p> <p style="text-align: right;">Motion Carried</p>	
APPROVAL RISK MANAGEMENT REVIEW PROCESS	<p>Risk Management Review Process Moved by Jasleen Hora; seconded by Cherlene Cheung;</p> <p>That The Student Association at Durham College and UOIT Board of Directors approve the Executive Committee of the Student Association to be tasked with the duty to investigate the current process for Risk Management and provide a strategy for streamlining the process and propose any new or improved policies to facilitate the Risk process at the March Board meeting.</p> <p>Moved by Cherlene Cheung; seconded Jasleen Hora;</p> <p>That the Board of Directors approves Director of Operations, Dino Erodotou speaking privileges. Motion Carried</p> <p>Director of Operations reported to the Board that Risk Management approved over 130 event forms since January 6th. The team meets daily at 4pm to review all submitted forms and reported that several forms are submitted incomplete. He also noted that Risk has no control over room bookings. VP University Affairs suggested a format be developed to streamline the process on the event booking side.</p> <p>Moved by Jeremy Baarbe; seconded by Cherlene Cheung;</p> <p>That the motion be amended to change the Risk process.</p> <p>Vice Chair reported it was a platform initiative and therefore has been budgeted for.</p> <p style="text-align: right;">Motion Carried</p>	
APPROVAL SA STAFF CONTRACTS AND BENEFITS	<p>SA Staff Contracts and Benefits Moved by Cherlene Cheung; seconded by Jasleen Hora;</p> <p>That The Student Association at Durham College and UOIT Board of Directors instruct the Executive Committee and Senior Management to look into ways to improve Student Association employee benefits and contracts and propose recommendations at the March Board meeting.</p>	



	<p>Vice Chair stated that employee benefits and contract recommendations should go hand in hand with the labour movement. He added that it would promote more productivity and better quality of work performed.</p> <p>VP University Affairs stated that several staff have families and should not be on the student insurance plan for benefits. He also noted that staff benefits fall below the industry standard.</p> <p style="text-align: right;">Motion Carried</p> <p>Moved by Cherlene Cheung; seconded by Abdullah Khan;</p> <p>That The Student Association at Durham College and UOIT take a break.</p> <p style="text-align: right;">Motion Carried</p> <p>Meeting resumed at 7:55pm</p>	
IN-CAMERA SESSION LEGAL UPDATE HUMAN RESOURCES ISSUE	<p><u>In-Camera Session</u></p> <p>Moved by Cherlene Cheung; seconded by Ashley Bennett;</p> <p>That The Student Association at Durham College and UOIT Board of Directors approve moving to an in-camera session at 8:07pm.</p> <p style="text-align: right;">Motion Carried</p> <p>All guests left the Board meeting for the in-camera session.</p> <p>Moved by Marco Ashley Bennett; seconded by Cherlene Cheung;</p> <p>That The Student Association at Durham College and UOIT Board of Directors approve moving out of the in-camera session at 9:46pm.</p> <p style="text-align: right;">Motion Carried</p>	
UPDATE FROM IN-CAMERA SESSION	<p><u>President's Responsibility</u></p> <p>Moved by Jeremy Baarbe; seconded by Ashley Bennett;</p> <p>Whereas the President has been banned from entering the Student Centre premises which include the SA office;</p> <p>Whereas staff have found it difficult to receive instructions or approvals in a timely manner;</p> <p>Whereas timely and consistent communication with the employer affects the employee's ability to carry out their assigned duties;</p> <p>Whereas the functioning of the SA and serving students is often dependent on the work of SA employees;</p>	



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	<p>Whereas several complaints have been filed since the summer against the President's conduct in relation to full-time staff; Whereas the President has been charged under the Student Code of Conduct with harassment of SA staff;</p> <p>Whereas the Student Association has a responsibility as an employer to ensure that staff members feel safe in their workplace in order to carry out their daily work;</p> <p>Be it resolved that all supervisory responsibilities of full-time staff; including the Director of Operations and Executive Director be transferred from the President to the Vice-President College Affairs and Vice-President University Affairs;</p> <p>Be it further resolved that these responsibilities be transferred until such time as the President is allowed to return to the Student Centre building and the Student Code of Conduct complaint has been resolved.</p> <p style="text-align: right;">Motion Carried</p>	
TERMINATION	<p><u>Termination of the Meeting</u> Moved by Marco Del Giudice; seconded by Cherlene Cheung;</p> <p>That The Student Association at Durham College and UOIT Board of Directors approve terminating the meeting at 9:46pm.</p> <p style="text-align: right;">Motion Carried</p>	

TERMINATION

The meeting was terminated at 9:46pm.