

**The Student Association at Durham College and UOIT
2013 Annual General Meeting
AGENDA ITEM FORM**

Instructions:

1. This form must be emailed to the Board of Directors Chair at SAViceChair@dc-uoit.ca or hand delivered to the SA Main Office –North Oshawa Campus by 4:00pm on Monday, October 28, 2013
2. **ALL SECTIONS** of this form must be filled out with as much detail as possible. Attach additional documents if necessary.

ENTER YOUR INFO BELOW

Agenda Item - What is the item you'd like to see on the 2013 AGM Agenda?	AGM Notice Proposal
Desired Outcome - Specify if this item is for information, for discussion, or for approval.	This is an item for approval
Background - Describe in as much detail as possible all related history/rationale for this item. Sufficient information must be provided to permit the Member to form a reasoned judgment on the decision.	Historically including this year that SA AGM is not well advertised and does not provide members with ample opportunity to craft and submit proposals become engaged in the AGM process, collect proxies, and review the materials released by the Student Association. This proposal is intended to give more opportunity for students not directly involved with the SA or executive the time to become engaged and to review materials.
Motion - If this item is for approval, please state your intended motion. For an example of an acceptable motion, please review the Board of Director's meeting minutes on your-sa.ca.	A motion that the members of the Student Association at Durham College and UOIT approve the following amendment to section 5.3 Notice of Meetings in the By-Laws of the organization: "At least twenty (20) business days' notice shall be given to each Member of any Meeting of Members. Notice must be provided to members via the Student Association Website, Student Association social media vehicles, advertised on the Riot Radio, advertised by Campus posters, and members notified by Institutional email. Upon notice of the meeting the Student Association will also release all proposals they are releasing for member approval at a Meeting of Members which is including but no limited to By-Law Amendments, Fee Increases, and Removals from Office. Members will have ten (10) business days from the announcement of the meeting to submit proposals for consideration at the meeting. The Student Association will

	release all Member proposals ten (10) business days prior to the meeting taking place.”
Contact Information - Provide your full name, student	██████ Bickle. ██████████ ████████████████████ ██